

S.E.A COLLEGE OF ENGINEERING AND TECHNOLOGY

Ekta nagar, K.R.Puram, Bangalore-49

MINUTES OF FIRST IQAC MEETING

First meeting of the Internal Quality Assurance cell (IQAC) was held on 18th Dec 2017 at 2:30 P.M in the Director's Office. The following members attended the meeting.

1. Dr. K. Viyyanna Rao (Director)
2. Dr. B.Venkata Narayana- Vice Principal, HOD-ME (UG)
3. Dr. Manohar H.S- HOD-ME (UG)
4. Prof Ramesh S Bujari (Assist. Prof. ME)
5. Dr. Anantha Padmanabhan S- HOD-ECE (UG) **leave of Absence***
6. Mr. Pradeep Kumar N.S- HOD-ECE (PG)
7. Dr. Krishna Kumar N.J- (Prof. ECE) **leave of Absence***
8. Dr. Pauline M.- HOD-CSE (UG)
9. Dr. Sandeep Kumar K. HOD-CSE (PG)
10. Mr. Mallesh M.- Associate Prof.-CSE
11. Mrs. Gayathri N. – HOD-ISE
12. Mr. Nijaguna G.S- Asst. Prof.- ISE
13. Prof. Venugopal K.-HOD-Civil
14. Dr. Ramesh K-prof. –Civil
15. Dr. Vidyavathi A. Shastry-HOD-Chemistry R&D
16. Dr. Priya Raina- HOD-MBA
17. Dr. Prity kumari. Associate Prof. MBA & Head (R & D)

The Chairperson welcomed all the members to the first meeting of IQAC Post Workshop held on 11th Dec 2017 on NAAC and NBA accreditation. The main agenda of the meeting was towards getting NAAC and NBA Accreditation for the Engineering College. Others issues were also discussed in details

- The chairperson emphasized on the importance of NBA and NAAC. Core Team was finalized for both the activities

NBA COMMITTEE

- Dr. B.Venkata Narayana- Vice principal, HOD-ME (UG)-COORDINATOR
- Dr. Manohar H.S- HOD-ME (UG)
- Dr. Anantha Padmanabhan S- HOD-ECE (UG)
- Dr. Pauline M.- HOD-CSE (UG)
- Mrs. Gayathri N. – HOD-ISE
- Prof. Venugopal K.-HOD-Civil

NAAC COMMITTEE

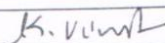
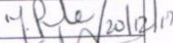

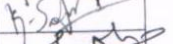



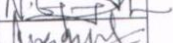

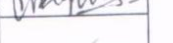



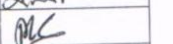

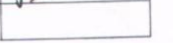
- Dr. Priya Raina- HOD-MBA-COORDINATOR
- Dr. Manohar H.S- HOD-ME (UG)
- Prof Ramesh S Bujari (Assist. Prof. ME)
- Mr. Pradeep kumar N.S- HOD-ECE (PG)
- Dr. Krishna Kumar N.J- (Prof. ECE)
- Dr. Sandeep Kumar k. HOD-CES (PG)
- Mr. Mallesh M.- Associate Prof.-CSE
- Mr. Nijaguna G.S- Asst. prof.- ISE
- Dr. Ramesh K-Prof. –Civil
- Dr. Vidyavathi A. Shastry-HOD-Chemistry R&D
- Dr. Prity kumari. Associate Prof. MBA & Head (R & D)

- The chairperson enlightened the members regarding the importance of updating the website. Website management was given to Dr. Pauline M. (HOD-CSE). It was also brought to the notice of all the HODs about the feedback-form which would be made online from the next semester. Dr. Pauline was requested to submit the progress report for the same on 26th Dec 2017.
- Mrs. Gayathri N (HOD-ISE) was given the responsibility of Alumni registration and was requested to submit the progress report on 26th Dec2017.
- Dr. Manohar H.S was entrusted with the responsibility of preparing the Academic Calendar of Even semester for the Academic Session 2017-18. Other Departmental Head's were requested to give their inputs before the finalization of the Calendar.

- The department of ECE was entrusted with the responsibility of making the Prospectus and Handbook for the coming semester. The department is requested to submit the details in terms of the content of the handbook and prospectus in the next meeting.
- All the departments shared with the committee the data regarding the PhD students enrolled with them for the academic session 2017-18
 - CSE=4
 - Mechanical=4
 - ECE= Not known since the HOD was not present in the meeting
 - MBA- NIL
- The chairperson requested all the Departmental Heads to go through the UDACITY, a scholarship programme offered by Google and submit the details in the next meeting.
- The members requested the chairperson to declared the days for vacation leaves before the commencement of even semester so that that they plan accordingly.

The tentative agenda points for the Meeting on 26th Dec 2017 are:

- Dr. Pauline to share the details on Website Management
- Review the progress on Alumni Registration by ISE HOD
- HOD-ECE to share the content for Handbook and Prospectus
- Suggestions for Academic Calendar
- Time slots for vacation leave

NAME	SIGNATURE	NAME	SIGNATURE
Dr. K. Viyyanna Rao (Director)		Dr. Pauline M.	
Dr. B.Venkata Narayana		Dr. Sandeep Kumar K.	
Dr. Manohar H.S		Mr. Mallesh M	
Prof Ramesh S Bujari		Mrs. Gayathri N	
Dr. Anantha Padmanabhan S		Mr. Nijaguna G.S	
Mr. Pradeep Kumar N.S		Prof. Venugopal K	
Dr. Krishna Kumar N.J-		Dr. Ramesh K	
Dr. Vidyavathi A. Shastry		Dr. Prity kumari	
Dr. Priya Raina	