

S.E.A COLLEGE OF ENGINEERING AND TECHNOLOGY

Ekta nagar, K.R.Puram, Bangalore-49

MINUTES OF THIRD IQAC MEETING


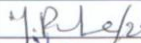



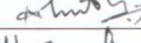

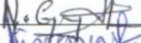





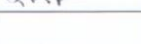

Third meeting of the Internal Quality Assurance cell (IQAC) was held on **18th Jan 2018 at 2:00 P.M** in the Director's Office. The following members attended the meeting.

1. Dr. K. Viyyanna Rao (Director)
2. Dr. B.Venkata Narayana- Vice Principal, HOD-ME (UG)
3. Dr. Manohar H.S- HOD-ME (PG)
4. Prof Ramesh S Bujari (Assist. Prof. ME)
5. Dr. Anantha Padmanabhan S- HOD-ECE (UG)
6. Mr. Pradeep Kumar N.S- HOD-ECE (PG) **leave of Absence**
7. Dr. Krishna Kumar N.J- (Prof. ECE) **leave of Absence**
8. Dr. Pauline M.- HOD-CSE (UG)
9. Dr. Sandeep Kumar K. HOD-CSE (PG) **leave of Absence**
10. Mr. Mallesh M.- Associate Prof.-CSE
11. Mrs. Gayathri N. – HOD-ISE
12. Mr. Nijaguna G.S- Asst. Prof.- ISE
13. Dr. Venugopal K.-HOD-Civil **leave of Absence**
14. Dr. Ramesh K- Prof. –Civil **leave of Absence**
15. Dr. Vidyavathi A. Shastry-HOD-Chemistry R&D
16. Dr. Priya Raina- HOD-MBA
17. Dr. Prity Kumari. Associate Prof. MBA & Head (R & D)

The chairperson welcomed all the members. The meeting started by reviewing the progress on the work discussed in first and Second IQAC meeting.

- Dr. Pauline put a proposal of hiring a person who can dedicatedly look at the website and update it on day to day basis. After a detailed discussion, the committee came to the conclusion that one faculty from CSE/ ISE department must take up the responsibility.
- Ms. Gayathri (HOD- ISE) updated on the Alumni registration. Out of 12 students identified for Alumini association, 11 have already reported. As soon as the 12th member will report, the members will head towards alumni registration office.
- Dr. Anantha Padmanabhan S- HOD-ECE (UG) informed the members that Prospectus details have been finalized. Regarding the hand book certain changes need to be made along with the chairman in the next week.
- Academic Calendar was finalized and approved by all the members.
- Regarding the National Level Conference/Seminar, two groups were formed
Group 1: ECE, CSE and ISE under the guidance of Dr. Anantha Padmanabhan S - HOD-ECE
Group 2: Basic Sciences, Mechanical, MBA and Civil under the guidance of Dr. Vidyavathi A. Shastry-HOD-Chemistry R&D
 Both the Groups were advised to submit the detailed proposal by **26th Feb 2018**
- Mr. Anand (Mech dept) and Mr. Naresh Kumar (MBA dept) were given the responsibility of developing the Entrepreneurship cell. Progress on the same to be shared on **30th January 2018.**
- The chairperson again requested all the Departmental Heads to enroll at least **1 faculty and 5 students** in the even semester for the NPTEL courses
- Dr. Prity Kumari was assigned with the responsibility for Teachers Training programme. The complete detail needs to be shared with the chairperson by **6th Feb 2018.**
- The chairperson also requested the Heads of Engineering Colleges to identify thrust area for the establishment of atleast one incubation Centre.

- Dr. Vidhyavathi Shastri was requested to finalize the members of the various committees and submit the same in the next meeting.
- Resolved to hold next meeting on 30th January 2018 at 2:00 PM

NAME	SIGNATURE	NAME	SIGNATURE
Dr. K. Viyyanna Rao (Director)		Dr. Pauline M.	
Dr. B.Venkata Narayana		Dr. Sandeep Kumar K.	
Dr. Manohar H.S		Mr. Mallesh M	
Prof Ramesh S Bujari		Mrs. Gayathri N	
Dr. Anantha Padmanabhan S		Mr. Nijaguna G.S	
Mr. Pradeep Kumar N.S		Dr. Venugopal K	
Dr. Krishna Kumar N.J-		Dr. Ramesh K	
Dr. Vidyavathi A. Shastri		Dr. Prity kumari	
Dr. Priya Raina	